

APA Format 101

For your Satire Project (“A Modest Proposal”), we are asking you to try using a different Style Manual. As Seniors, you should be comfortable with MLA formatting; however, when you get to college, you will be asked to use other types of formatting based on the courses you take and professors’ preferences. Below, I will go through the basic formatting for your document.

If you have any questions, see *The Owl’s* APA page: <https://owl.english.purdue.edu/owl/resource/560/01/>

What is the same between MLA and APA format? 12pt, Times New Roman, Double Spaced, 1-inch margins

What is different?

(1) **The Title Page:** In APA format, you are expected to have a title page that includes the title of the paper, the author’s name (your name), and the institutional affiliation (the name of your school). You may also be asked to include additional information, such as the name of your teacher and the date of publication, as per your teacher’s preferences.

(2) **The Running Head:** APA format calls for a page header called a “running head” at the top of every page.

To create a Running Head, you will need to first select the “Different First Page” option. Then insert the page header (flush right) and the page numbers (flush left).

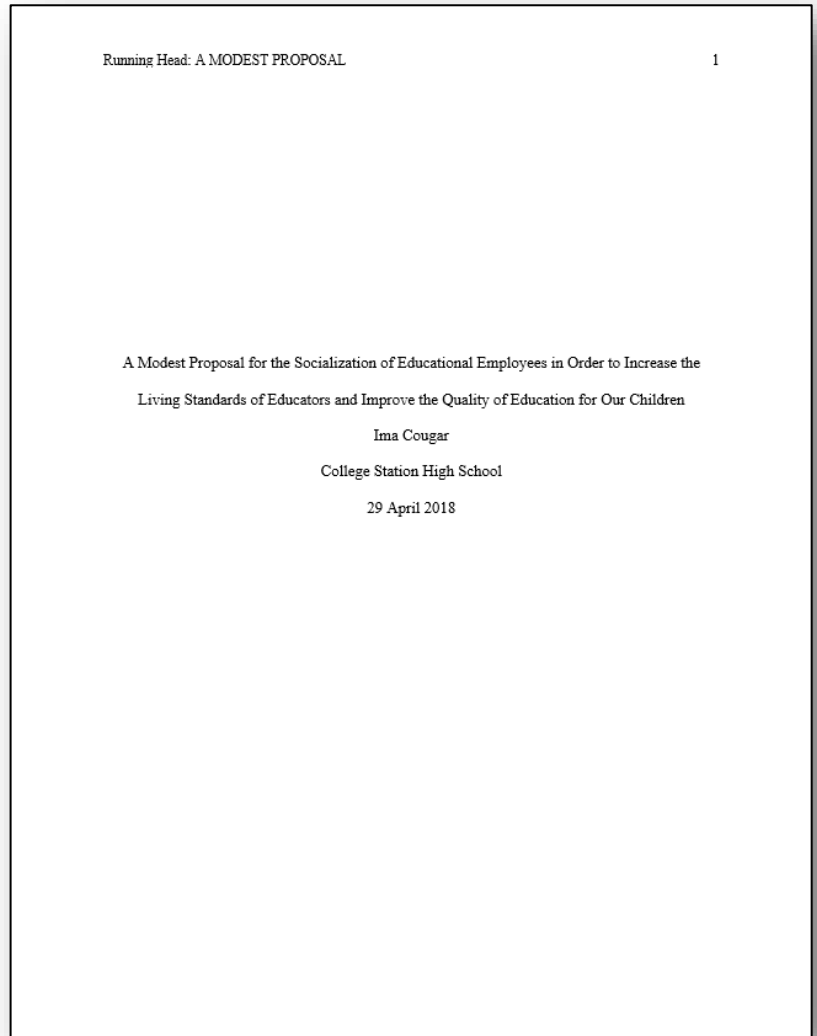
The **first page** should have a running head should that looks like this:

Running Head: TITLE OF PAPER

Subsequent pages should have a running head that looks like this:

TITLE OF PAPER

If you have a lengthy title, you will need to use a shortened version for your paper.



(3) **The Abstract:** The page following the title page usually contains the abstract for a long paper. The abstract is usually a concise summary of the key points of the research paper. The abstract should be short (one paragraph, 150-25 words).

For this assignment, your abstract will be the explanation and analysis of your satire (exception: Political Cartoons). Remember that this should be one body paragraph in length. If you are working with a partner, each person must have his/her own explanation and analysis paragraph that is unique to that person.

- (4) **Main Body:** In APA Format, a paper generally has four sections: Title Page, Abstract, Main Body, and References. However, the main body of the paper can be broken into subsections. If you have subsections, each subsection should be titled (Bold, Centered).

The main body of your paper (except for Political Cartoon people) will be the written product for your satire. This is the essay, news article, the text of your Children's Book (minus the illustrations of course), or script for your sketch or newscast.

Exception for Political Cartoon People: Because the only written part that you have is your explanations, you will not have an abstract page. Instead, you will have an explanation paragraph for each political cartoon, and these explanations should be titled as sections of your main body. The title of each section should be Explanation for "Title of Political Cartoon," and these titles should be bolded and centered before each paragraph.

- (5) **References:** The Reference Page is similar to a Works Cited Page in MLA format. However, one difference is that you should include any source you referenced, not just those quoted and cited in the paper. Because this project did not require text evidence, the Reference Page makes more sense than a Works Cited. You were asked to reference sources for your own knowledge so that you could speak intelligently on the topic you chose for the satire.

Of course, the citation style is a bit different for APA formatting. I will give you a general guide here, but for different types of sources not explained here, see the APA page from *The Owl at Purdue*:

<https://owl.english.purdue.edu/owl/resource/560/01/>

Print Source (example: book):

Last Name, Initials. (Year of Publication). *Title of work: Capital letter also for subtitle if applicable.* Location: Publisher.

Shelley, M. (1994). *Frankenstein: The modern Prometheus*. New York: Dover Thrift Editions.

Electronic Source (example: article from an online periodical like a newspaper or magazine):

Last Name, Initials. (Date of Publication). Title of the article. *Title of the Online Periodical, volume number*(issue number if available). Retrieved from <http://www.someaddress.com/full/url>.

Strauss, V. (2018, Mar. 5). How much (or little) teachers earn—state by state. *The Washington Post*. Retrieved from https://www.washingtonpost.com/news/answer-sheet/wp/2018/03/05/how-much-or-little-teachers-earn-state-by-state/?utm_term=.7af39d61eb92.

Similarities:

- Hanging indention
- Double Spaced
- Italicize titles of longer works (books, journals, magazines)
- Alphabetize the list of sources

Major Differences:

- Author is identified by last name and initials (never write out first or middle name)
- No quotation marks around the title of an article or chapter title.
- Maintain punctuation and capitalization used by Academic Journals
- Capitalize only the first word of the title and the first word of the subtitle (after colon) of an article, chapter, book title, or webpage. Exceptions would include proper nouns in the title.
- For multiple articles by the same author, list the entries in chronological order, from earliest to most recent.
- Dates are listed immediately following the author's name, and year is listed first followed by a comma + month and day, if available.